

CARES Plus Component A Training/Trainer Approval Protocol and Forms
Training Syllabus Template

SAMPLE

1. **Workshop/Training Title** Preparing for Your Environment Rating Scales Observation

2. **Description of Workshop/Training** (from Form 2.I.Training Information)

This workshop will strengthen teachers' understanding of how ERS items relate to environmental quality and help classroom teachers prepare for an ERS observation and assessment.

3. **Participant Learning Outcomes**

- Know what to expect of the assessor while present and the role of the classroom teacher(s)
- Learn the scoring process during assessment
- Demonstrate knowledge of appropriate safety and sanitary procedures assessed in the Personal Care Routines Subscale
- Increase confidence in having an ERS assessment by using a checklist to prepare

4. **Materials**

a. References, videos, and other sources used by the workshop facilitator

- Cryer, D., Harms, T., and Riley, K. (2003). *All about the ECERS-R*. New York, NY: Kaplan Press.
- Harms, T., Fleming, J., & Cryer, D. (1992). *Video observation and print training package for the Early Childhood Environment Rating Scale*. New York, NY: Teachers College Press.
- Harms, T., Clifford, R. M., & Cryer, D. (1998). *Early Childhood Environment Rating Scale-Revised*. New York, NY: Teachers College Press.
- U.S. Consumer Product Safety Commission (CPSC), Public Playground Safety Handbook, Pub. No. 325. Available at <http://www.cpsc.gov/PageFiles/122149/325.pdf>.
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b. Texts/materials participants are required to bring to training

- Early Childhood Environment Rating Scale – Revised Edition
- Downloads from the ERSI website at http://ersi.info/ecers_supmaterials.html, including:
 - Clarifications
 - USDA Meal Guidelines
 - Playground Guidelines
 - Substantial Portion of the Day Chart
 - Diapering and Hand Washing Procedure
 - Table Washing Procedure

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c. Handouts/materials distributed during the workshop

Created/Adapted by Facilitator:

- What To Expect When the ERS Assessor Visits
- ECERS-R Materials Checklist
- FCCERS-R Materials Checklist
- ITERS-R Materials Checklist

5. **Participant Pre-requisite** (background or pre-training activity participants are expected to complete prior to this workshop)

- Download materials from ERSI website and bring to training
- Read scale corresponding to classroom type
- Complete the four-hour Intro to the ERS available at <http://www.caearlychildhoodonline.org/>
- Complete the four-hour Intro to the ECERS, ITERS, or FCCERS (corresponding to classroom type) available at <http://www.caearlychildhoodonline.org/>

6. **Training Agenda** – 4 hours (with one 15-minute break)

Approximate amount of time	Content and Materials	Training Method*
15 minutes	Welcome and Introductions	• Facilitated peer discussion
15 minutes	Overview of the ERS rating scales <ul style="list-style-type: none"> • Quality • Validity and Reliability • Subscales 	• Lecture (with powerpoint)
15 minutes	What to expect when an assessor comes to visit	• Handout • Hands-on activity (role play)
45 minutes	Introduce ERS vocabulary/practice coding for each term <ul style="list-style-type: none"> • Accessible • Substantial Portion of the Day/Much of the Day • Some and Many • Varied 	• Handout • Demonstration (video) and practice • Facilitated peer discussion
15 minutes	Break	
30 minutes	Review and practice hand washing, table washing, and diapering procedures	• Hands-on activity • Facilitated peer discussion
30 minutes	Review and practice observing indoor and outdoor safety	• Demonstration (video) and practice • Facilitated peer discussion
1 hour	Review ECERS-R, FCCERS-R, and ITERS-R Materials checklists in small groups; activity	• Handout • Facilitated peer discussion • Small group hands-on activity
15 minutes	Wrap up/questions	• Facilitated discussion

*Corresponds with choices listed on Form 2. Training Methods section (Lecture, Handouts, Demonstration and Practice, Reflection, Hands-On Activity, Required Reading, Child Observation, Self or Program Assessment, and Facilitated Peer Discussion)